



SCHOOL TOUR INFORMATION SHEET

Explore nineteenth-century village life and culture through rich collections and authentically restored buildings, and interactive activities on a school tour of Historic Sugartown. Our tour features our General Store, authentic School Room, Carriage Museum, 1805 Quaker Farm House, Book Bindery and Bank Barn.

- General group tours last approximately 1hr and 30 minutes to 2hrs. **Recommended school tours with optional activities last approximately 2.5 to 3 hours dependent on activities and lunch options.**
- Tours must be scheduled at least 2 weeks in advance of tour date
- Unfortunately, parts of our historic site are not handicapped accessible.

Reservations

- All groups desiring a tour **MUST** have a reservation. Teachers wishing to bring school groups must submit the number of students and chaperones coming to Historic Sugartown, as well as all contact information for the teacher and school.
- Information about visitors with special needs should also be given in advance of the visit. Due to its historic nature, there are areas of rough terrain throughout Historic Sugartown.
- Historic Sugartown requires a minimum of one chaperone per five students. Chaperones will be expected to reinforce site rules and regulations and maintain good supervision of the students in their care.
- Historic Sugartown can accommodate a maximum of 60 students per tour. Larger groups can be split up over different dates.

Admission

- Per-person admission for **any specially arranged** school tours is \$9.00, regardless of age. In the case of school groups, one chaperone per five students is admitted free of charge. Additional chaperones are charged a rate of \$5.00 per person. Please let us know if you have a special need for additional chaperones and we may be able to work with you on the additional admission fee.
- Groups must meet the minimum admission of \$45.00 per school group. Groups with less than 5 persons must pay the minimum to schedule a tour.
- **HIGHLY RECOMMENDED:** Optional tour activities can be added for an additional fee of \$1.00 per person. Information about these activities is included below.
- For **school tours**, we require a minimum of a \$25.00 deposit to be paid at least two weeks in advance of your tour date. The remaining balance is due **1 week prior** to your group tour. For groups with over 15 persons, the deposit increases to \$50.00. This deposit is non-refundable.



Historic Sugartown

HistoricSugartown.org | 610.640.2667

690 Sugartown Road | P.O.Box 1423 | Malvern, Pennsylvania 19355

Arrival Procedures and Parking

- When you arrive, please assemble in the parking area. If a member of the Historic Sugartown's staff is not present to greet you, please send one person to the Visitor Lobby to announce your group's arrival.
- There is free parking for cars, vans, and shuttles on site.

Amenities

- Historic Sugartown currently does not offer food service. A small indoor area is available for classes bringing their own lunches. Visitors are expected to dispose of trash in specified containers.
- Historic Sugartown's Gift Shop will be open to all visitors and accepts Visa, Mastercard, Discover, American Express, Checks (made payable to Historic Sugartown), and Cash.
- Photography and videotaping is permitted in all public areas of the site. Please note that the Historic Sugartown reserves the right to photograph the group tour activities for use in future site publications and publicity. If the group has any objections to being photographed, please make them known to Historic Sugartown staff before the start of the visit.



SCHOOL TOUR RESERVATION REQUEST

Group Information (Please complete and return)

Name of School:			
Grade of Students:			
Number of Students:		Number of Chaperones:	
Name of Contact:			
Address:			
City, State, Zip Code:			
Telephone:			
Email:			

Tour Details

Preferred Date of Visit:	
Preferred Time of Visit:	

Tour Stops (Tour takes approximately 1.5 hrs to complete)

- General School, c. 1880s (accessible by stair)
- 19th Century School Room Exhibit (accessible by stair)
- Carriage Museum
- Cheever Bank Barn, c. 1835
- William Garrett House, c. 1805
- Book Bindery

School Tour Activity Options (Add 10-15 minutes per activity to tour time)

Activities are currently geared for elementary age students, but may be adjusted to suit other age groups if requested. Please select the activities your group is interested in. Note that some activities may not be possible based on group size, grade level, or staff availability.

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| <input type="checkbox"/> Carriage Museum Scavenger Hunt | <input type="checkbox"/> Garrett House What's It Table Activity |
| <input type="checkbox"/> General Store Shopping Activity | <input type="checkbox"/> Garrett House Butter Churning Activity |
| <input type="checkbox"/> School Room Exhibit Handwriting Activity | <input type="checkbox"/> Book Bindery Leather Embossing Activity |
| <input type="checkbox"/> Bank Barn Machine Matching Game | |

Please Return Form to:

690 Sugartown Road | P.O. Box 1423 Malvern, PA 19355
events@historicsugartown.org | 610.640.2667